

# James Dimachkie

## FINANCE OPERATIONS & APPLIED AI

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## PROFESSIONAL EXPERIENCE

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### BluSky Restoration Contractors

Aug 2025 - Present

*Project Coordinator | Sacramento, CA*

- Reduced unbilled receivables by **\$1.70M (80%)** in September 2025, the first full month in role; cut unbilled days sales outstanding (DSO) from **68 to 13 days**.
- Improved upstream billing, helping the branch reach the company's lowest total DSO: **61 days** against a **151-day company average**.
- Simplified work-in-progress reporting in Vista, cutting the VP's time from **60 to 15 minutes**.
- Produce **125-155 invoices monthly** and coordinate billing, invoice approvals and job-cost corrections across Vista, Salesforce and PSA.

### The John Stewart Company

May 2025 - Jul 2025

*Administrative Assistant & Interim Property Manager | Sacramento, CA | Contract*

- Cleared most of a prior-year records backlog in two weeks by standardizing mail processing and filing. Automated repetitive tasks with VBA and supported HUD and TCAC audit preparation.

Family support and short-term finance contract work | May 2024 - May 2025

### Deloitte

Feb 2024 - May 2024

*Audit & Assurance Intern | Abu Dhabi, UAE*

- Analyzed **50+** multi-entity financial statements and reconciled **2,500+** intercompany transactions to support IFRS group reporting and audit testing.
- Automated Excel audit-check templates and standardized testing procedures, reducing audit preparation time by **30%**.

## INDEPENDENT RESEARCH AND PROJECTS

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### Receiver Reliance | AI systems research

2026

- Led research on when an AI agent can rely on another's output; designed evidence checks and evaluations with substantial AI assistance.
- Published a **1,805-episode synthetic study** and reproducibility archive. Structural checks reduced improper handoffs; persistent defects stopped useful work, and wrong answers still passed.

### LaborHounds | Operations software

2026

- Directed AI-assisted development of an app for dispatch intake, crew time tracking, timecard approval and job hazard analysis (JHA) safety briefings.

## EDUCATION

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### California State University, San Bernardino

2022

Bachelor of Arts in Administration, Finance concentration | **GPA 3.81**

## SKILLS AND TRAINING

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**Tools:** Excel and VBA, Viewpoint Vista, Salesforce, PSA, Claude Code, Codex.

**Methods:** Workflow improvement, AI-assisted development, evaluation design and adversarial testing.

**Training:** Intuit Bookkeeping Certification (2025); Wall Street Prep Excel Crash Course.